

## YEARLY STATUS REPORT - 2021-2022

| Part A  |   |  |  |  |
|---|---|--|--|--|
| Data of the Institution                                       |   |  |  |  |
| 1.Name of the Institution                                     | Kanti Darshan Saikshanik and<br>computer Training Institute |  |  |  |
| • Name of the Head of the institution                         | Dr.Umashankar Guru  |  |  |  |
| • Designation   | Principal   |  |  |  |
| • Does the institution function from its own campus?          | No  |  |  |  |
| • Alternate phone No.   | 9300369141  |  |  |  |
| Mobile No:  | 9300369141  |  |  |  |
| • Registered e-mail ID (Principal)                            | kdmbhilai@gmail.com   |  |  |  |
| Alternate Email ID  | rkshri41@gmail.com  |  |  |  |
| • Address   | Kanti Darshan Parisar kosa Nagar<br>,Bhilai                 |  |  |  |
| City/Town   | Bhilai  |  |  |  |
| • State/UT  | Chhattisgarh  |  |  |  |
| • Pin Code  | 490023  |  |  |  |
| 2.Institutional status  |   |  |  |  |
| • Teacher Education/ Special<br>Education/Physical Education: | Teacher Education   |  |  |  |
| • Type of Institution   | Co-education  |  |  |  |

| • Location  |                 |             | Urban   |                      |                                 |                      |     |             |
|---|-----------------|-------------|---|----------------------|---------------------------------|----------------------|-----|-------------|
| Financial Status  |                 |             | Self-financing  |                      |                                 |                      |     |             |
| Name of the Affiliating University                                      |                 |             |   |                      | Hemchand yadav universitty Durg |                      |     |             |
| • Name of   | the IQAC Co-ord | dinator/    | Director  | Dr.Jyo               | ti Sł                           | narma                |     |             |
| Phone No  | ).              |             |   | 831947               | 7687                            |                      |     |             |
| • Alternate   | phone No.(IQA   | C)          |   | 930036               | 9141                            |                      |     |             |
| • Mobile (I   | QAC)            |             |   | 831947               | 7687                            |                      |     |             |
| • IQAC e-r  | nail address    |             |   | kdmbhi               | lai@g                           | mail.com             |     |             |
| • Alternate e-mail address (IQAC)                                       |                 |             | kdmbhilai@gmail.com   |                      |                                 |                      |     |             |
| 3.Website address   |                 |             | www.kantidarshan.com  |                      |                                 |                      |     |             |
| • Web-link of the AQAR: (Previous Academic Year)                        |                 |             | https://www.kantidarshan.in/uploa<br>ded/AQAR%202020-21.pdf |                      |                                 |                      |     |             |
| 4.Whether Academic Calendar prepared during the year?                   |                 |             | No  |                      |                                 |                      |     |             |
| • if yes, whether it is uploaded in the Institutional website Web link: |                 |             | www.kantidarshan.com  |                      |                                 |                      |     |             |
| 5.Accreditation   | Details         |             |   | 1                    |                                 |                      |     |             |
| Cycle   | Grade           | rade CGPA   |   | Year of<br>Accredita | ation                           | Validity from        | n   | Validity to |
| Cycle 1   | В               | 2           | .22   | 201                  | 3                               | 25/10/201            | .3  | 24/10/2018  |
| 6.Date of Establishment of IQAC   |                 |             |   | 08/11/2013           |                                 |                      |     |             |
| 7.Provide the lis<br>IUCTE/CSIR/D                                       | •               |             |   |                      |                                 | CSSR/                |     |             |
| Institution/ Dep.<br>ment/Faculty                                       | art Scheme      | Scheme Fund |   | agency               |                                 | of award<br>luration | An  | nount       |
| nil nil ni  |                 |             | 1   |                      | Nil                             |                      | nil |             |

8.Whether composition of IQAC as per latest Yes

| NAAC guidelines  |   |
|--|---|
| • Upload latest notification of formation of IQAC  | View File   |
| 9.No. of IQAC meetings held during the year  | 1   |
| • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes   |
| • (Please upload, minutes of meetings and action taken report)   | <u>View File</u>  |
| 10.Whether IQAC received funding from any<br>of the funding agency to support its activities<br>during the year?       | No  |
| • If yes, mention the amount   |   |
| 11.Significant contributions made by IQAC dur  | ing the current year (maximum five bullets)   |
| Webinar, Cultural Program, Yoga Tr   | aining, Swatch Bharat Abhiyan   |
| 12.Plan of action chalked out by the IQAC in the Quality Enhancement and the outcome achieved                          | e beginning of the Academic year towards<br>by the end of the Academic year (web link may |

be provided).

| Plan of Action                        | Achievements/Outcomes  |
|---------------------------------------|------------------------|
| Webinar                               | Successfully Completed |
| Cultural Program                      | Successfully Completed |
| Yoga Training                         | Successfully Completed |
| Swachh Bharat Abhiyan                 | Successfully Completed |
| 13.Whether the AQAR was placed before | No                     |

statutory body?

• Name of the statutory body

| Name of the statutory body  | Date of meeting(s) |  |  |  |
|---|--------------------|--|--|--|
| Nil   | Nil                |  |  |  |
| 14.Whether institutional data submitted to AISHE  |                    |  |  |  |
| Year  | Date of Submission |  |  |  |
| 2020-21   | 2020-21 12/02/2022 |  |  |  |
| 15.Multidisciplinary / interdisciplinary  |                    |  |  |  |
| nil   |                    |  |  |  |
| 16.Academic bank of credits (ABC):  |                    |  |  |  |
| nil   |                    |  |  |  |
| 17.Skill development:   |                    |  |  |  |
| nil   |                    |  |  |  |
| 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course) |                    |  |  |  |
| nil   |                    |  |  |  |
| 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):                                 |                    |  |  |  |
| nil   |                    |  |  |  |
| 20.Distance education/online education:   |                    |  |  |  |
| nil   |                    |  |  |  |
| Extended Profile  |                    |  |  |  |
| 2.Student   |                    |  |  |  |
| 2.1 100   |                    |  |  |  |
| Number of students on roll during the year  |                    |  |  |  |
| File Description     Documents  |                    |  |  |  |
| Data Template   | <u>View File</u>   |  |  |  |
| 2.2   | 100                |  |  |  |
| Number of seats sanctioned during the year  |                    |  |  |  |
|   |                    |  |  |  |

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| File Description  | Documents        |             |  |
|---|------------------|-------------|--|
| Data Template   |                  | View File   |  |
| 2.3   |                  | 100         |  |
| Number of seats earmarked for reserved categories GOI/State Government during the year: | as per           |             |  |
| File Description  | Documents        |             |  |
| Data Template   |                  | View File   |  |
| 2.4   |                  | 100         |  |
| Number of outgoing / final year students during the                                     | e year:          |             |  |
| File Description  | Documents        |             |  |
| Data Template   | View File        |             |  |
| 2.5Number of graduating students during the year  |                  | 100         |  |
| File Description  | Documents        |             |  |
| Data Template   | <u>View File</u> |             |  |
| 2.6   | 100              |             |  |
| Number of students enrolled during the year   |                  |             |  |
| File Description  | Documents        |             |  |
| Data Template   | <u>View File</u> |             |  |
| 4.Institution   |                  |             |  |
| 4.1   |                  | 90,78676.68 |  |
| Total expenditure, excluding salary, during the year (INR in Lakhs):                    |                  |             |  |
| 4.2   |                  | 15          |  |
| Total number of computers on campus for academic purposes                               |                  |             |  |
| 5.Teacher   |                  |             |  |
| 5.1   |                  | 17          |  |
|   |                  |             |  |

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| Number of full-time teachers during the year: |           |                  |  |
|---|-----------|------------------|--|
| File Description                              | Documents |                  |  |
| Data Template                                 |           | <u>View File</u> |  |
| Data Template                                 | 1         | No File Uploaded |  |
| 5.2   |           | 17               |  |
| Number of sanctioned posts for the year:      |           |                  |  |
| Part B  |           |                  |  |
| CURRICULAR ASPECTS                            |           |                  |  |
| 1.1 - Curriculum Planning                     |           |                  |  |

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

The priority of the college is on the total development through manifestation of innate perfection of individuall, The curricula nraspect focuses on harmonious blending of Head, Heart and Hand. Itmeans synthesizing of knowledge (Janna), devotion (bhaksti), work (Karma) and concentration ( Yoga) for attaining the desiredobjectivesFocus Area : The college focuses on the following aspects in terms of curriculm.Concept and context : Core courses on th foundation of educationfrom philosophy, sociology, psuchology for developing the conceptsand contexts which are essential for successful teacherFunctiona Aspects : Pedagogical courses for facilitating the teachertrainees to understand the functional area of teaching and learning. It covers subjective knowledge with pedagogy, assessment for learning, internship and the skills to play the role of successful teacher. Cpacity Building : Various approaches like group presentations, seminars, observations, case studies, interaction with the community in multiple environments are practiced for multiple roles in the task of nation building.

| File Description  | Documents  |  |  |  |
|---|--|--|--|--|
| Details of a. the procedure<br>adopted including periodicity,<br>kinds of activities b.<br>Communication of decisions to<br>all concerned c. Kinds of issues<br>discussed   | No File Uploaded   |  |  |  |
| Plan developed for the academic year  | <u>View File</u>   |  |  |  |
| Plans for mid- course correction<br>wherever needed for the<br>academic year  | <u>View File</u>   |  |  |  |
| Any other relevant information  | No File Uploaded   |  |  |  |
| planning and adoption are a coll<br>effort; Indicate the persons invo<br>curriculum planning process du<br>Faculty of the institution Head/I<br>institution Schools including pra<br>schools Employers Experts Stud | lved in the<br>ring the year<br>Principal of the<br>actice teaching<br>ents Alumni |  |  |  |
| File Description  | Documents  |  |  |  |
| Data as per Data Template   | <u>View File</u>   |  |  |  |
| List of persons who participated<br>in the process of in-house<br>curriculum planning   | No File Uploaded   |  |  |  |
|   | No File Uploaded   |  |  |  |
| Meeting notice and minutes of<br>the meeting for in-house<br>curriculum planning  | No File Uploaded   |  |  |  |
| the meeting for in-house  | No File Uploaded<br>No File Uploaded   |  |  |  |
| the meeting for in-house<br>curriculum planning<br>A copy of the programme of<br>action for in- house curriculum<br>planned and adopted during the  |  |  |  |  |

## students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers

| File Description   | Documents            |
|--|----------------------|
| Data as per Data Template  | <u>View File</u>     |
| URL to the page on website<br>where the PLOs and CLOs are<br>listed                  | www,kantidarshan.com |
| Prospectus for the academic year   | <u>View File</u>     |
| Report and photographs with<br>caption and date of student<br>induction programmes   | No File Uploaded     |
| Report and photographs with<br>caption and date of teacher<br>orientation programmes | No File Uploaded     |
| Any other relevant information   | No File Uploaded     |

### **1.2 - Academic Flexibility**

**1.2.1** - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

**1.2.1.1** - Number of optional / elective courses including pedagogy courses offered programmewise during the year

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|---|---|--|--|
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|   |   |  |  |
|   |   |  |  |

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | <u>View File</u> |
| Circular/document of the<br>University showing duly<br>approved list of optional<br>/electives / pedagogy courses in<br>the curriculum | <u>View File</u> |
| Academic calendar showing time<br>allotted for optional / electives /<br>pedagogy courses  | <u>View File</u> |
| Any other relevant information   | Nil              |

**1.2.2** - Number of value-added courses offered during the year

## 0

## 1.2.2.1 - Number of value-added courses offered during the year

0

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | <u>View File</u> |
| Brochure and Course content<br>along with CLOs of value-added<br>courses | No File Uploaded |
| Any other relevant information   | No File Uploaded |

# **1.2.3** - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

|   | , |   |   |  |
|---|---|---|---|--|
| 1 | [ | 1 | ۱ |  |
|   | L | J | , |  |

## **1.2.3.1** - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

0

| File Description  | Documents                                      |
|---|--|
| List of the students enrolled in<br>the value-added course as<br>defined in 1.2.2   | No File Uploaded                               |
| Course completion certificates  | No File Uploaded                               |
| Any other relevant information  | No File Uploaded                               |
| 1.2.4 - Students are encouraged<br>to undergo self-study courses on<br>several ways through Provision<br>Table Facilities in the Library C<br>facilities Academic Advice/Guid | line/offline in<br>in the Time<br>Computer lab |

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | <u>View File</u> |
| Relevant documents highlighting<br>the institutional facilities<br>provided to the students to avail<br>self study courses as per Data<br>Template | No File Uploaded |
| Document showing teachers'<br>mentoring and assistance to<br>students to avail of self-study<br>courses  | No File Uploaded |
| Any other relevant information   | No File Uploaded |

## **1.2.5** - Number of students who have completed self-study courses ( online /offline, beyond the curriculum) during the year

#### 0

## **1.2.5.1** - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

0

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | No File Uploaded |
| Certificates / evidences for<br>completing the self-study<br>course(s) | No File Uploaded |
| List of students enrolled and<br>completed in self study course(s)     | No File Uploaded |
| Any other relevant information   | No File Uploaded |

## **1.3 - Curriculum Enrichment**

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

Our institution emphasizes on Human Values, professional ethics,

intellectual and moral uprightness with a strong educational conscientiousness. The educational sustainability depends on our curriculum planning, methodology and dynamic work environment which help to work towards bringing positive changes in the lives of students. The environmental sustainability of our institution is relevant to the mainstreaming of such cross cutting issues in our well researched curriculum. Teaching is considered as a noble profession and a good teacher is always an important factor influencing the quality of education in any educational sector. Our institution continuously works on enhancing educational system and strives hard to formulate policies that support the professional development of student-teachers. The professional development of teachers depends on the variousspolicies, procedures and provision designed to equip teachers with the knowledge, attitudes, skills and behaviors require doing well and effectively in the school as well as in wider community. In Covid -19 crisis we arranged an "International webinar on Impact ofcovid-19 on Teaching-Learning process, challenges and solutions" on 29 th June, 2020 to encourage our trainee teachers to seek out professional development opportunities even in global pandemicsituation and how to overcome the challenge as well as strengthenthe skills and infrastructure for blended learning.

| File Description   | Documents        |
|--|------------------|
| List of activities conducted in support of each of the above | No File Uploaded |
| Documentary evidence in support of the claim                 | No File Uploaded |
| Any other relevant information                               | No File Uploaded |
| Photographs indicating the participation of students, if any | No File Uploaded |

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

NIL

| File Description  | Documents        |
|---|------------------|
| Action plan indicating the way<br>students are familiarized with the<br>diversities in Indian school<br>systems | No File Uploaded |
| Documentary evidence in support of the claim  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

Students learn by connecting new knowledge with knowledge that the know most effectively in active social classrooms where they exchange ideas, understanding through interaction and various classroom approaches. Our institution helps to - ? Build approaches that help students to develop of becoming expert learners who seconceptual structures are deeply rooted, transferable and skills foundation are interconnected. ? Teachers support the students to assess, clarify previous knowledge, facilitate social environment through active learning activities. ? The teachers provide scope to the students to connect classroom experiences to their real life situations. ? When a teacher provide clear transition on a topic it can build knowledge more effectively and the use of whiteboard/chalkboard, a schedule or connected concepts can support students build better conceptual understanding. ? Teachers motivate students to discover their own ideas. ? This builds a strong learning culture where the teachers demonstrate students how they look into their problems, thinking out loud and develop the skills to workindependently or collaboratively.

| File Description                             | Documents                    |  |
|--|------------------------------|--|
| Documentary evidence in support of the claim | No File Uploaded             |  |
| Any other relevant information               | No File Uploaded             |  |
| 1.4 - Feedback System                        |                              |  |
| 1.4.1 - Mechanism is in place for            | obtaining Three of the above |  |

## structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI

| File Description                                     | Documents        |
|--|------------------|
| Sample filled-in feedback forms of the stake holders | No File Uploaded |
| Any other relevant information                       | No File Uploaded |

## 1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following

| File Description  | Documents        |
|---|------------------|
| Stakeholder feedback analysis<br>report with seal and signature of<br>the Principal   | No File Uploaded |
| Action taken report of the<br>institution with seal and signature<br>of the Principal | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## **TEACHING-LEARNING AND EVALUATION**

### 2.1 - Student Enrollment and Profile

### 2.1.1 - Enrolment of students during the year

## 100

## 2.1.1.1 - Number of students enrolled during the year

## 100

| File Description  | Documents        |
|---|------------------|
| Data as per Data Template                               | <u>View File</u> |
| Document relating to sanction of intake from university | No File Uploaded |
| Approval letter of NCTE for intake of all programs      | No File Uploaded |
| Approved admission list year-<br>wise/ program-wise     | No File Uploaded |
| Any other relevant information                          | No File Uploaded |

## 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

#### 24

## 2.1.2.1 - Number of students enrolled from the reserved categories during the year

24

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | <u>View File</u> |
| Copy of letter issued by State<br>Govt. or Central Govt. indicating<br>the reserved categories (Provide<br>English version)  | No File Uploaded |
| Final admission list published by the HEI  | No File Uploaded |
| Admission extract submitted to<br>the state / university authority<br>about admissions of SC, ST,<br>OBC students every year | No File Uploaded |
| Any other relevant information   | No File Uploaded |

## 2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

0

## 2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

0

| File Description                                     | Documents        |
|--|------------------|
| Data as per Data Template                            | <u>View File</u> |
| Certificate of EWS and<br>Divyangjan                 | No File Uploaded |
| List of students enrolled from<br>EWS and Divyangjan | No File Uploaded |
| Any other relevant information                       | No File Uploaded |

## 2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Academic Council: Academic Council consists of senior faculty members and academic experts. The council ensures academic readiness of the institute to meet corporate requirements. The body reviewsthe syllabus from tim to time and evaluates the academic performance and development of the institute. Along with the instructional treatment of the topics like class room management, equity and equality in education in different papers under theory component, the activities under the purview of practicum, school internship and sessional activities- teaching peer, group action research projectsetc. are the activities envisioned in the curriculum for student teachers to understand the role of diversity and equity in teachinglearning process. Faculty uses well-constructed plans and identifies specific accommodation, modifications and goals for each PT. Faculty encourages Pts to ask critical questions about all information they receive from them and curricular materials and models.

| File Description  | Documents        |  |  |
|---|------------------|--|--|
| Documentary evidence in support of the claim  | No File Uploaded |  |  |
| Documents showing the<br>performance of students at the<br>entry level                                      | No File Uploaded |  |  |
| Any other relevant information  | No File Uploaded |  |  |
| 2.2.2 - Mechanisms are in place<br>student diversities in terms of lea<br>Student diversities are addressed | arning needs;    |  |  |

| of the learner profiles identified by the       |
|---|
| institution through Mentoring / Academic        |
| Counselling Peer Feedback / Tutoring            |
| Remedial Learning Engagement Learning           |
| Enhancement / Enrichment inputs                 |
| Collaborative tasks Assistive Devices and       |
| Adaptive Structures (for the differently abled) |
| Multilingual interactions and inputs            |
|   |

| File Description  | Documents             |  |  |
|---|-----------------------|--|--|
| Data as per Data Template   | No File Uploaded      |  |  |
| Relevant documents highlighting<br>the activities to address the<br>student diversities   | No File Uploaded      |  |  |
| Reports with seal and signature of Principal  | No File Uploaded      |  |  |
| Photographs with caption and date, if any   | No File Uploaded      |  |  |
| Any other relevant information  | No File Uploaded      |  |  |
| 2.2.3 - There are institutional proceeding to differential student n<br>Appropriate learning exposures<br>to students No Special effort put | eeds;<br>are provided |  |  |

accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity

| File Description   | Documents        |
|--|------------------|
| Relevant documents highlighting<br>the activities to address the<br>differential student needs | No File Uploaded |
| Reports with seal and signature of the Principal   | No File Uploaded |
| Photographs with caption and date  | No File Uploaded |
| Any other relevant information   | No File Uploaded |

2.2.4 - Student-Mentor ratio for the academic year

#### 6

## 2.2.4.1 - Number of mentors in the Institution

#### 16

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | No File Uploaded |
| Relevant documents of mentor-<br>mentee activities with seal and<br>signature of the Principal | No File Uploaded |
| Any other relevant information   | No File Uploaded |

### 2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

The institution has mentoring arrangememnts in its limited applications which are organized for the follwing purposes. Method subject teacher as the mentor for the students of the concerned mthod subhect in preparing lesson plan, teaching materials and teaching aids, selection of appropriate method of teaching, type ofqustions to be asked as per the nature of the topic in relation to the subject and level of education,type of evaluation questions to be asked at the end of the taching. in th same way every teacher is assigned the task of a mentor for a group of students. Organization of seminar cum conferences on micro teaching, pedagogical analysis and preperation low cost TLM, Lesson Planning with facilitating the students for active participation andpresentation of papers. organization of feedback session to get response from the students on the learning faced by themed to take measures acordingly by the institution.

| File Description  | Documents        |
|---|------------------|
| Course wise details of modes of<br>teaching learning adopted during<br>the academic year in each<br>programme | No File Uploaded |
| Any other relevant information  | No File Uploaded |

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with

# Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

0

| File Description               | Documents        |
|--------------------------------|------------------|
| Data as per Data Template      | No File Uploaded |
| Link to LMS                    |                  |
|                                | Nil              |
| Any other relevant information | No File Uploaded |

## **2.3.3** - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

| 0  |                        |  |  |
|--|------------------------|--|--|
| File Description   | Documents              |  |  |
| Data as per Data Template  | No File Uploaded       |  |  |
| Programme wise list of students<br>using ICT support   | No File Uploaded       |  |  |
| Documentary evidence in support of the claim   | No File Uploaded       |  |  |
| Landing page of the Gateway to the LMS used  | No File Uploaded       |  |  |
| Any other relevant information   | No File Uploaded       |  |  |
| 2.3.4 - ICT support is used by st<br>various learning situations such<br>Understanding theory courses P<br>teaching Internship Out of class<br>activities Biomechanical and Kin<br>activities Field sports | as<br>Practice<br>room |  |  |

Page 18/65

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | No File Uploaded |
| Lesson plan / activity plan /<br>activity report to substantiate the<br>use of ICT by students in various<br>learning situations | No File Uploaded |
| Geo-tagged photographs<br>wherever applicable  | No File Uploaded |
| Link of resources used   | Nil              |
| Any other relevant information   | No File Uploaded |

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

Variouss provisions in the college support and enhance the effectiveness of the faculty in teaching and mentoring of students. The working environment of the college is conducive for the overall development of the faculty as well as the student teachers, mentor teacher are chosen for their ability to model quality teaching practices that honor diversity and create classroom environments that support personal, social and academic success for allstudents. They are enriched further by arranging talks on the themes likemulti-culturallism, inclusiveness and, straight away on mentoring. The teachers are provided with additional space in the college for establishing direct support with the needy students. They feel free to suggest any remedial/corrective/reformative steps which the college tries its level best to translate into material success.Faculty members have been provided with the Audio-Visual aids, the LCD projector, OHP etc. through which learning is made effective & efficient. There is provision for attending various faculty development programs. The college strives to enhance the facilities and equipments so that the faculty does not face any difficulty in the performance of its assigned tasks.

| File Description                             | Documents        |
|--|------------------|
| Documentary evidence in support of the claim | No File Uploaded |
| Any other relevant information               | No File Uploaded |

| 2.3.6 - Institution provides exposure to        | One o | f the | above |
|---|-------|-------|-------|
| students about recent developments in the field |       |       |       |
| of education through Special lectures by        |       |       |       |
| experts Book reading & discussion on it         |       |       |       |
| Discussion on recent policies & regulations     |       |       |       |
| Teacher presented seminars for benefit of       |       |       |       |
| teachers & students Use of media for various    |       |       |       |
| aspects of education Discussions showcasing     |       |       |       |
| the linkages of various contexts of education-  |       |       |       |
| from local to regional to national to global    |       |       |       |

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | <u>View File</u> |
| Documentary evidence in support of the selected response/s   | No File Uploaded |
| Reports of activities conducted<br>related to recent developments in<br>education with video graphic<br>support, wherever possible | No File Uploaded |
| Any other relevant information   | No File Uploaded |

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Innovation in education encourages teachers and students to explore research and use all the tools to uncover something new. It involves a different way of looking at problems and solving them. Learning involves challeging, refining and improving understanding by being made to thinkhard. Sometimes, to understand new concepts and broaden perspectives, our approaches to thinking need to be creative, imaginative and lateral, as well as linear. Learners should understand how they can question or challenge established knowledge to help them to formulate their own understandingand imaginationcan play an important role. It is vital that learners have sufficient understanding of the material with which they are being asked to be creative. creative approaches can be very helpful in remembering information, The processes used by champions at the world memory championships are highly creativeas they use the mindcapacity to recognise and remember chunks of patterns that have meaning to the individual much more effectively than isolatedfacts

| File Description                             | Documents        |
|--|------------------|
| Documentary evidence in support of the claim | No File Uploaded |
| Any other relevant information               | No File Uploaded |

### 2.4 - Competency and Skill Development

| 2.4.1 - Institution provides opportunities for   | One/Two | of | the | above |
|--|---------|----|-----|-------|
| developing competencies and skills in different  |         |    |     |       |
| functional areas through specially designed      |         |    |     |       |
| activities / experiences that include Organizing |         |    |     |       |
| Learning (lesson plan) Developing Teaching       |         |    |     |       |
| <b>Competencies Assessment of Learning</b>       |         |    |     |       |
| Technology Use and Integration Organizing        |         |    |     |       |
| Field Visits Conducting Outreach/ Out of         |         |    |     |       |
| <b>Classroom Activities Community Engagement</b> |         |    |     |       |
| Facilitating Inclusive Education Preparing       |         |    |     |       |
| Individualized Educational Plan(IEP)             |         |    |     |       |

| File Description  | Documents        |
|---|------------------|
| Data as per Data Template   | <u>View File</u> |
| Documentary evidence in support of the selected response/s        | No File Uploaded |
| Reports of activities with video graphic support wherever possibl | No File Uploaded |
| Any other relevant information                                    | No File Uploaded |

Two/Three of the above 2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized **Education Plans (IEP) Identifying varied** student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement

| File Description   | Documents              |
|--|------------------------|
| Data as per Data Template  | <u>View File</u>       |
| Reports and photographs / videos of the activities   | No File Uploaded       |
| Attendance sheets of the<br>workshops / activities with seal<br>and signature of the Principal             | No File Uploaded       |
| Documentary evidence in support<br>of each selected activity   | No File Uploaded       |
| Any other relevant information   | No File Uploaded       |
| 2.4.3 - Competency of effective of<br>is developed in students through<br>activities such as Workshop sess | n several<br>sions for |

activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback

| File Description  | Documents        |
|---|------------------|
| Data as per Data Template   | <u>View File</u> |
| Details of the activities carried<br>out during the academic year in<br>respect of each response<br>indicated | No File Uploaded |
| Any other relevant information  | No File Uploaded |

| 2.4.4 - Students are enabled to evolve the<br>following tools of assessment for learning<br>suited to the kinds of learning engagement<br>provided to learners, and to analyse as well as<br>interpret responses Teacher made written tests<br>essentially based on subject content<br>Observation modes for individual and group<br>activities Performance tests Oral assessment | One | of | the | above |
|---|-----|----|-----|-------|
| Rating Scales   |     |    |     |       |

| File Description   | Documents                               |                               |  |  |
|--|---|-------------------------------|--|--|
| Data as per Data Template  |   | <u>View File</u>              |  |  |
| Samples prepared by students for each indicated assessment tool  | No File Uploaded                        |                               |  |  |
| Documents showing the different<br>activities for evolving indicated<br>assessment tools   | No File Uploaded                        |                               |  |  |
| Any other relevant information   |   | No File Uploaded              |  |  |
| students for effective use of ICT for teaching<br>learning process in respect of Preparation of<br>lesson plans Developing assessment tools for<br>both online and offline learning Effective use<br>of social media/learning apps/adaptive devices<br>for learning Identifying and selecting/<br>developing online learning resources Evolving<br>learning sequences (learning activities) for<br>online as well as face to face situations |   |                               |  |  |
| developing online learning resou<br>learning sequences (learning act<br>online as well as face to face situ  | rces Evolving<br>ivities) for<br>ations |                               |  |  |
| developing online learning resou<br>learning sequences (learning act<br>online as well as face to face situ<br>File Description  | irces Evolving<br>ivities) for          |                               |  |  |
| developing online learning resou<br>learning sequences (learning act<br>online as well as face to face situ  | rces Evolving<br>ivities) for<br>ations | <u>View File</u>              |  |  |
| developing online learning resou<br>learning sequences (learning act<br>online as well as face to face situ<br>File Description  | rces Evolving<br>ivities) for<br>ations | View File<br>No File Uploaded |  |  |
| developing online learning resou<br>learning sequences (learning act<br>online as well as face to face situ<br>File Description<br>Data as per Data Template<br>Documentary evidence in support  | rces Evolving<br>ivities) for<br>ations |                               |  |  |
| developing online learning resour<br>learning sequences (learning act<br>online as well as face to face situ<br>File Description<br>Data as per Data Template<br>Documentary evidence in support<br>of each response selected<br>Sample evidence showing the<br>tasks carried out for each of the  | rces Evolving<br>ivities) for<br>ations | No File Uploaded              |  |  |

preparatory arrangements Executing/conducting the event

and helping them to participate Involvement in

| File Description   | Documents                                |                  |  |
|--|--|------------------|--|
| Data as per Data Template  | <u>View File</u>                         |                  |  |
| Documentary evidence showing<br>the activities carried out for each<br>of the selected response  | No File Uploaded                         |                  |  |
| Report of the events organized   |  | No File Uploaded |  |
| Photographs with caption and date, wherever possible   | No File Uploaded                         |                  |  |
| Any other relevant information   | No File Uploaded                         |                  |  |
| 2.4.7 - A variety of assignments<br>assessed for theory courses throu<br>work Field exploration Hands-o<br>Preparation of term paper Ident<br>using the different sources for st | ugh Library<br>n activity<br>tifying and | Two of the above |  |
| File Description   | Documents                                |                  |  |
| Data as per Data Template  | <u>View File</u>                         |                  |  |
| Samples of assessed assignments<br>for theory courses of different<br>programmes   | <u>View File</u>                         |                  |  |
| Any other relevant information   | No File Uploaded                         |                  |  |

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

The institution in collaboration with the school, in its locality, village panchayats conducts the community outreach activities for partial fulfillment of the requirments of the B,Ed progress in particulars and community based awareness programs as extension activities beyond the B.Ed. Curriculum, Information obtained from the school heads where the students teachers are engaged for their internship work. While preparing the academic plan, top most priority is give on the suitable period for the school and of the institution during which the school internship will be conducted.Practical teaching program in the school they would have been exposed to the practice of micro teaching skills, pedagogical analysis with simulation and mini teaching works as the pre practice

| File Description  | Documents   |  |  |
|---|---|--|--|
| Documentary evidence in support of the claim  | No File Uploaded  |  |  |
| Any other relevant information  | No File Uploaded  |  |  |
| 2.4.9 - Number of students attached to each school for internship during the academic year  |   |  |  |
| 2.4.9.1 - Number of final year st   | udents during the academic year   |  |  |
| 100   |   |  |  |
| File Description  | Documents   |  |  |
| Data as per Data Template   | No File Uploaded  |  |  |
| Data as per Data Template   | No File Uploaded  |  |  |
| Plan of teacher engagement in school internship   | No File Uploaded  |  |  |
| Any other relevant information  | No File Uploaded  |  |  |
| 2.4.10 - Nature of internee engage<br>internship consists of Classroom<br>Mentoring Time-table preparati<br>counseling PTA meetings Assess<br>student learning – home assignn<br>Organizing academic and cultur<br>Maintaining documents Admini<br>responsibilities- experience/expo<br>Preparation of progress reports | a teaching<br>ion Student<br>sment of<br>nents & tests<br>cal events<br>strative<br>osure |  |  |
| File Description  | Documents   |  |  |
| Data as per Data Template   | <u>View File</u>  |  |  |

| File Description  | Documents        |
|---|------------------|
| Data as per Data Template   | <u>View File</u> |
| Sample copies for each of selected activities claimed                                     | No File Uploaded |
| School-wise internship reports<br>showing student engagement in<br>activities claimed     | No File Uploaded |
| Wherever the documents are in<br>regional language, provide<br>English translated version | No File Uploaded |
| Any other relevant information  | No File Uploaded |

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

Due to pandemic situation all schools were closed. During pandemic situation we are unable to conduct practice teaching in different schools and colleges for B.Ed department. But the students were engages preparing lesson plan and TLM to their home and also they are submitted lesson plan to their concerned method teacher in online classes. The student-teachers are permitted to deliver thel esson plans to their concerned method teacher that has been properly accepted. The faculty checked 60 to 70 percent of the lessons in online classes.

| File Description  | Documents   |                  |
|---|---|------------------|
| Documentary evidence in support of the response   |   | No File Uploaded |
| Any other relevant information  |   | No File Uploaded |
| 2.4.12 - Performance of students<br>internship is assessed by the inst<br>terms of observations of differen<br>as Self Peers (fellow interns) Tea<br>School* Teachers Principal / Scl<br>B. Ed Students / School* Studen<br>to be read as "TEIs" for PG pro | itution in<br>at persons such<br>achers /<br>hool* Principal<br>ts (* 'Schools' | One of the above |

| File Description  | Documents        |
|---|------------------|
| Assessment criteria adopted by<br>each of the selected persons (For<br>Bachelor and PG Programmes as<br>applicable) | No File Uploaded |
| Two filled in sample observation<br>formats for each of the claimed<br>assessors                                    | No File Uploaded |
| Any other relevant information  | No File Uploaded |

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and One of the above

## commitment Extent of job readiness

| File Description   | Documents        |
|--|------------------|
| Format for criteria and<br>weightages for interns'<br>performance appraisal used | <u>View File</u> |
| Five filled in formats for each of the aspects claimed                           | No File Uploaded |
| Any other relevant information   | No File Uploaded |

### 2.5 - Teacher Profile and Quality

### 2.5.1 - Number of fulltime teachers against sanctioned posts during the year

| 8  |                  |
|--|------------------|
| File Description   | Documents        |
| Data as per Data Template  | <u>View File</u> |
| Sanction letters indicating<br>number of posts (including<br>management sanctioned posts)<br>with seal and signature of the<br>principal | No File Uploaded |
| English translation of sanction<br>letter, if it is in regional language   | No File Uploaded |
| Any other relevant information   | No File Uploaded |

## 2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

nil

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template                                | No File Uploaded |
| Certificates of Doctoral Degree<br>(Ph.D) of the faculty | No File Uploaded |
| Any other relevant information                           | No File Uploaded |

### 2.5.3 - Number of teaching experience of full time teachers for the during the year

7

**2.5.3.1** - Total number of years of teaching experience of full-time teachers for the academic year

| 7   |                  |
|---|------------------|
| File Description  | Documents        |
| Copy of the appointment letters<br>of the fulltime teachers | No File Uploaded |
| Any other relevant information                              | No File Uploaded |

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1. In house discussions on current developments and issues in education 2. Share information with colleagues and with other institutions on policies and regulations

Kanti Darshan Saikshanik & computer Training Institution for Teachers education adheres to the academic schedule set out by Hemchand yadav university for purpose of internal assessment system. The academic calendar contains Page 28/66 02-09-2022 12:37:13 Annual Quality Assurance Report of Kanti Darshan Saikshanik & computer Training Institutioninformation such as the start and end dates of classes, timetables for internal examinations, and so on Evaluation of each course is done through internal assessment and semester and examination, Internal evaluation is done on continuous basis in order to assess the performance of the learners. For the process of evaluation , rules of the university for B.ed .courses continuous internal evaluation was conducted with student centric approach. Evaluation was done through unit test, test exam midterm exam, assignments, project etc. due to covid 19 pandemic, digital platforms were used for assessing the performance ofstudents, Evaluation in a continuous mode has helped improve students regularity and participation in practical as there are marks for each class attended and assignments completed

| File Description                          | Documents        |
|---|------------------|
| Documentary evidence to support the claim | No File Uploaded |
| Any other relevant information            | No File Uploaded |

### **2.6 - Evaluation Process**

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

Teachers education adheres to the academic schedule set out by Hemchand yadav university for purpose of internal assessment system. The academic calendar containsinformation such as the start and end dates of classes, timetables for internal examinations, and so on Evaluation of each course is done through internal assessment and semester and examination, Internal evaluation is done on continuous basis in order to assess the performance of the learners. students the rule of hemchand university training education planning and administration, rules of the university for B.ed courses.continuous internal evaluation was conducted with student centric approach. Evaluation was done through unit test, test exam midterm exam, assignments, project etc. due to covid 19 pandemic, digita platforms were used for assessing the performance ofstudents, Evaluation in a continuous mode has helped improve students regularity and participation in practical as there are marks for each class attended and assignments completed

| File Description  | Documents   |
|---|---|
| Relevant documents related to<br>Internal Evaluation System at the<br>institution level with seal and<br>signature of the Principal   | No File Uploaded  |
| Any other relevant information  | No File Uploaded  |
| 2.6.2 - Mechanism of internal ev<br>transparent and robust and time<br>Institution adopts the following<br>evaluation Display of internal as<br>marks before the term end exan<br>Timely feedback on individual/g<br>performance Provision of impro-<br>opportunities Access to tutorial/<br>support Provision of answering | e bound;<br>in internal<br>ssessment<br>nination<br>group<br>ovement<br>/remedial |

| File Description   | Documents        |
|--|------------------|
| Copy of university regulation on<br>internal evaluation for teacher<br>education | No File Uploaded |
| Annual Institutional plan of action for internal evaluation                      | No File Uploaded |
| Details of provisions for<br>improvement and bi-lingual<br>answering             | No File Uploaded |
| Documentary evidence for remedial support provided                               | No File Uploaded |
| Any other relevant information   | No File Uploaded |

#### 2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

Kanti Darshan college adopts grievances redressal mechanism for the redressal of the grievances of the students. For proper actualization of this mechanism, there is a "Grievance Rdressal Box" shortly known as . The students have to put their grievances in writing in plain paper in that box and these grievances are discussed in the meeting of th grievance redressal cell of the institution. After throug discussion of the grievances put forth by the students with proper justification, the grievances are sent to the management authority by the principal for its redressal. If the complaint needs any broader or larde scale discussions/solution, that is done by including principal other staff member, Pts or even aggrieved members. The suggstation or conclusion of the committee is passed on to the principal/management for further action or implementation. to throug value added courses. Institute has a transparent mechanism for grievance redressal and anti\*sexual harrasment and anti ragging through dedicated committes

| File Description  | Documents        |
|---|------------------|
| Academic calendar of the<br>Institution with seal and<br>signature of the Principal | No File Uploaded |
| Any other relevant information  | No File Uploaded |

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

Every year we prepared the academic calendar for the institute and also adepertment wise activity schedule for smoothe functioning at the beginning of each academic year an academic calendar is prepared for complete year for all the programs, Our Acadenuc calender covers all important dates for students such a start of semester, theory class, internal assessment, practicum, assignments, various cocurricular and extra activities, semester endexam, holidays etc, The academic calendear is displayed on the institute website, college notice board and also shares with the head of the departments so as to ensure proper execution, A copy of academic calendar for session 2020-22 is attached for reference, The process of Academic calendar, time tables, teaching plan and teaching record is followed buy university The academic calender helps students getting the full visiblity of events that would happen during the year, The avance release of Academic Cakebdar aksi najes sure the activities and events happen exactly as per the plan and these do

#### not need additional communications.

#### 2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

The most appropriate assessments to improve guidance in students learning are online quizzes, unit tests, writing assignments, and other assessments that teachers make in their classes on a regularbasis. Since the outcomes of these evaluations are directly related to classroom teching goals, teachers depend on them. Teahers must adapt both their apporach to evaluation and their perception of the outcomes in order to use classroom evaluations to improve, Despite the importance or assessment in education today, some teachers receive very formal training in assessment design or analysis. lacking specific training, teachers relt too heavily on assessment materials. When no appropriate assessment is available, teachers construct themselves in a disgusting fashion, with question and essays similar to those their teachers used to use. They form assessment as assessment instruments to be used the programme outcomes; program specific outcomes are helpful in developing the framework of teaching and learning.

| File Description                             | Documents        |
|--|------------------|
| Documentary evidence in support of the claim | No File Uploaded |
| Any other relevant information               | No File Uploaded |

#### 2.7.2 - Pass percentage of Students during the year

| File Description  | Documents        |
|---|------------------|
| Data as per Data Template   | <u>View File</u> |
| Result sheet for each year<br>received from the Affiliating<br>University                                       | No File Uploaded |
| Certified report from the Head of<br>the Institution indicating pass<br>percentage of students program-<br>wise | No File Uploaded |
| Any other relevant information  | No File Uploaded |

2.7.3 - The progressive performance of students and attainment of professional and personal attributes

#### in line with the PLOs and CLOs is monitored and used for further improvements

The most appropriate assessments to improve guidance in students learning are online quizzes, unit tests, writing assignments, and other assessments that teachers make in their classes on a regular basis. Since the outcomes of these evaluations are directly related to classroom teching goals, teachers depend on them. Teahers must adapt both their apporach to evaluation and their perception of the outcomes in order to use classroom evaluations to improve, Despite the importance or assessment in education today, some teachersreceive very formal training in assessment design or analysis. lacking specific training, teachers relt too heavily on assessment materials. When no appropriate assessment is available, teachers construct themselves in a disgusting fashion, with question and essays similar to those their teachers used to use. They form assessment as assessment instruments to be used the programm outcomes; program specific outcomes are helpful in developing the framework of teaching and learning.

| File Description  | Documents        |
|---|------------------|
| Documentary evidence showing<br>the performance of students on<br>various internal assessment tasks<br>and the LOs achieved | No File Uploaded |
| Any other relevant information  | No File Uploaded |

#### 2.7.4 - Performance of outgoing students in internal assessment

## 2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

#### 100

| File Description   | Documents        |
|--|------------------|
| Number of students achieving on<br>an average 70% or more in<br>internal assessment activities<br>during t       | No File Uploaded |
| Record of student-wise /<br>programme-wise / semester-wise<br>internal assessment of students<br>during the year | No File Uploaded |
| Any other relevant information   | No File Uploaded |

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified

learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

kanti Darshan has evolved its own dynamic mechanisms for student assessment and adoption of remedial measures to assist students facing constraints, The systm of continuous internal assessment through tests, seminars, assignments, sessional work, and online class discussions allows teachers to monitor and assess the progress of students. This system also helps students to get a feedback about their progress during mid-course so that they can work towards improvement. based on their performances, students are advised and encouraged to attend remedial/ tutorial classess that are included in the teaching schedule. These provide an opportunity to both advanced and slow learners to meet faculty members for individualor smaller group -based learning session. Such session facilitate adherence to high standard of teaching learning, academic rigor with minimum or no dilution of the course content. college also have designted student counselors among faculty members who interactwith, and assist students in both professional and personal matters so that they do not loss focus and are able to improve their academic standard

| File Description                         | Documents        |
|--|------------------|
| Documentary evidence in respect to claim | No File Uploaded |
| Any other relevant information           | No File Uploaded |

### 2.8 - Student Satisfaction Survey

### 2.8.1 - Online student satisfaction survey regarding teaching learning process

100

## **RESEARCH AND OUTREACH ACTIVITIES**

## **3.1 - Resource Mobilization for Research**

**3.1.1** - Number of research projects funded by government and/ or non-government agencies during the year

| File Description                        | Documents        |
|---|------------------|
| Data as per Data Template               | No File Uploaded |
| Sanction letter from the funding agency | No File Uploaded |
| Any other relevant information          | No File Uploaded |

# **3.1.2** - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

| File Description  | Documents        |                  |  |
|---|------------------|------------------|--|
| Sanction letter from the funding agency   | No File Uploaded |                  |  |
| Income Expenditure statements<br>highlighting the research grants<br>received certified by the auditor  | No File Uploaded |                  |  |
| Any other relevant information  | No File Uploaded |                  |  |
| 3.1.3 - In-house support is provided by the<br>institution to teachers for research purposes<br>during the year in the form of Seed money for<br>doctoral studies / research projects Granting<br>study leave for research field work<br>Undertaking appraisals of institutional<br>functioning and documentation Facilitating<br>research by providing organizational supports<br>Organizing research circle / internal seminar /<br>interactive session on research |                  | One of the above |  |

| File Description  | Documents        |
|---|------------------|
| Data as per Data Template   | No File Uploaded |
| Institutional Policy document detailing scheme of incentives  | No File Uploaded |
| Sanction letters of award of incentives   | No File Uploaded |
| Income Expenditure statements<br>highlighting the relevant<br>expenditure with seal and<br>signature of the Principal | No File Uploaded |
| Documentary evidence for each of the claims   | No File Uploaded |
| Any other relevant information  | No File Uploaded |

| 3.1.4 - Institution has created an eco-system for | One | of | the | above |
|---|-----|----|-----|-------|
| innovation and other initiatives for creation     |     |    |     |       |
| and transfer of knowledge that include            |     |    |     |       |
| Participative efforts (brain storming, think      |     |    |     |       |
| tank etc.) to identify possible and needed        |     |    |     |       |
| innovations Encouragement to novel ideas          |     |    |     |       |
| Official approval and support for innovative      |     |    |     |       |
| try-outs Material and procedural supports         |     |    |     |       |

| File Description  | Documents        |
|---|------------------|
| Documentary evidences in support of the claims                        | No File Uploaded |
| Details of reports highlighting<br>the claims made by the institution | No File Uploaded |
| Reports of innovations tried out and ideas incubated                  | No File Uploaded |
| Copyrights or patents filed   | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## **3.2 - Research Publications**

## **3.2.1** - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | No File Uploaded |
| First page of the article/journals<br>with seal and signature of the<br>Principal            | No File Uploaded |
| E-copies of outer jacket/contents<br>page of the journals in which<br>articles are published | No File Uploaded |
| Any other relevant information   | No File Uploaded |

**3.2.2** - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

#### nil

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | No File Uploaded |
| • First page of the published<br>book/chapter with seal and<br>signature of the Principal  | No File Uploaded |
| E-copies of outer jacket/contents<br>page of the books, chapters and<br>papers published along with<br>ISBN number in national /<br>international conference-<br>proceedings per teacher | No File Uploaded |
| Any other relevant information   | No File Uploaded |

### **3.3 - Outreach Activities**

## 3.3.1 - Number of outreach activities organized by the institution during the year

### 3.3.1.1 - Total number of outreach activities organized by the institution during the year

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | No File Uploaded |
| Report of each outreach activity<br>organized along with video/<br>photographs with seal and<br>signature of the Principal | No File Uploaded |
| Any other relevant information   | No File Uploaded |

**3.3.2** - Number of students participating in outreach activities organized by the institution during the year

# **3.3.2.1** - Number of students participating in outreach activities organized by the institution during the year

#### nil

| File Description  | Documents        |
|---|------------------|
| Event-wise newspaper clippings /<br>videos / photographs with<br>captions and dates | No File Uploaded |
| Report of each outreach activity<br>with seal and signature of the<br>Principal     | No File Uploaded |
| Any other relevant information  | No File Uploaded |

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

#### nil

# **3.3.3.1** - Number of students participated in activities as part of national priority programmes during the year

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | No File Uploaded |
| Documentary evidence in support<br>of the claim along with<br>photographs with caption and<br>date | No File Uploaded |
| Any other relevant information   | No File Uploaded |

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

#### nil

| File Description   | Documents        |
|--|------------------|
| Relevant documentary evidence for the claim              | No File Uploaded |
| Report of each outreach activity signed by the Principal | No File Uploaded |
| Any other relevant information                           | No File Uploaded |

# **3.3.5** - Number of awards and honours received for outreach activities from government / recognized agency during the year

nil

| File Description                                  | Documents        |
|---|------------------|
| Data as per Data Template                         | No File Uploaded |
| Appropriate certificates from the awarding agency | No File Uploaded |
| Any other relevant information                    | No File Uploaded |

## 3.4 - Collaboration and Linkages

**3.4.1** - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

nil

# **3.4.1.1 -** Number of linkages for faculty exchange, student exchange, research etc. during the year

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | No File Uploaded |
| List of teachers/students<br>benefited by linkage – exchange<br>and research | No File Uploaded |
| Report of each linkage along with videos/photographs                         | No File Uploaded |
| Any other relevant information   | No File Uploaded |

# **3.4.2** - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

| File Description  | Documents        |
|---|------------------|
| Data as per Data Template   | No File Uploaded |
| Copies of the MoU's with<br>institution / industry/ corporate<br>houses | No File Uploaded |
| Any other relevant information  | No File Uploaded |

| None | of   | the     | above       |
|------|------|---------|-------------|
|      |      |         |             |
|      |      |         |             |
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|      |      |         |             |
|      |      |         |             |
|      |      |         |             |
|      |      |         |             |
|      |      |         |             |
|      | None | None of | None of the |

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | No File Uploaded |
| Report of each activities with<br>seal and signature of the<br>Principal | No File Uploaded |
| Any other relevant information   | No File Uploaded |

## INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

The college has been upgrading its infrastructure in the last ten years by modernizing class rooms and laboratories, A sincere effort is made to develop cost effective and sustainable of 2000 sq mtr area insfrastructure for effective teaching and learning. The departmental head place their requirements which are prioritized by the manangement and provided. The seminar room on the ground floor is a popular venue for almost all the co curricular activities. It is equipped with audio visualaids, like speaker, microphones, tape recorder, TV. CD player, LCD and computer ( CPU )

| File Description   | Documents        |
|--|------------------|
| List of physical facilities<br>available for teaching learning | No File Uploaded |
| Geo-tagged photographs   | No File Uploaded |
| Any other relevant information                                 | No File Uploaded |

**4.1.2** - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

#### 4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

1

| File Description                                      | Documents        |
|---|------------------|
| Data as per Data Template                             | No File Uploaded |
| Geo-tagged photographs                                | No File Uploaded |
| Link to relevant page on the<br>Institutional website | Nil              |
| Any other relevant information                        | No File Uploaded |

# **4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)**

90.7676.68

| File Description  | Documents        |
|---|------------------|
| Data as per Data Template   | No File Uploaded |
| Income Expenditure statements<br>highlighting the expenditure on<br>infrastructure augmentation with<br>seal and signature of CA and the<br>Principal | No File Uploaded |
| Any other relevant information  | No File Uploaded |

### 4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 - 200 words.

#### Nil

| File Description   | Documents        |
|--|------------------|
| Bill for augmentation of library signed by the Principal | No File Uploaded |
| Web-link to library facilities, if available             | Nil              |
| Any other relevant information                           | No File Uploaded |

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

| File Description   | Documents        |
|--|------------------|
| Landing page of the remote access webpage  | No File Uploaded |
| Details of users and details of visits/downloads   | No File Uploaded |
| Any other relevant information   | No File Uploaded |
| 4.2.3 - Institution has subscription<br>resources and has membership of<br>for the following e-journals e-Sh<br>Shodhganga e-books Databases | / registration   |

| File Description   | Documents        |
|--|------------------|
| Data as per Data template  | No File Uploaded |
| Receipts of subscription<br>/membership to e-resources                             | No File Uploaded |
| E-copy of the letter of<br>subscription /member ship in the<br>name of institution | No File Uploaded |
| Any other relevant information   | No File Uploaded |

# **4.2.4** - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

#### nil

| File Description  | Documents        |
|---|------------------|
| Data as per Data Template   | No File Uploaded |
| Income Expenditure statements<br>highlighting the expenditure on<br>purchase of books, journals, e-<br>resources with seal and signature<br>of both the Principal and<br>Chartered Accountant | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## 4.2.5 - Per day usage of library by teachers and students during the academic year

**4.2.5.1** - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

00

| File Description   | Documents        |
|--|------------------|
| Document showing the number<br>of teachers and students using<br>library / e-library per working<br>day/ logins in remote access for<br>10 days each for five months<br>during the academic year with<br>seal and signature of both the<br>librarian and principal | No File Uploaded |
| Link to certified copies of the<br>ledger pages/screenshots of the<br>data for 5 days each for 5<br>working months selected by the<br>institution  | Nil              |
| Any other relevant information   | No File Uploaded |

4.2.6 - Efforts are made to make available<br/>National Policies and other documents on<br/>education in the library suitable to the three<br/>streams of teacher education –general teacher<br/>education, special education and physical<br/>education by the following ways Relevant<br/>educational documents are obtained on a<br/>regular basis Documents are made available<br/>from other libraries on loan Documents are<br/>obtained as and when teachers recommend<br/>Documents are obtained as gifts to CollegeNone of the above

| File Description               | Documents        |
|--------------------------------|------------------|
| Data as per Data Template      | No File Uploaded |
| Any other relevant information | No File Uploaded |

## 4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

| File Description  | Documents        |
|---|------------------|
| Document related to date of<br>implementation and updation,<br>receipt for updating the Wi-Fi | No File Uploaded |
| Any other relevant information  | No File Uploaded |

## 4.3.2 - Student – Computer ratio during the academic year

nil

| File Description   | Documents        |                  |
|--|------------------|------------------|
| Data as per data template  |                  | No File Uploaded |
| Purchase receipts and relevant<br>pages of the Stock Register with<br>seal and signature of the principal  | No File Uploaded |                  |
| Any other relevant information   |                  | No File Uploaded |
| <b>4.3.3 - Available bandwidth of in</b> connection in the Institution (Le any one:  |                  | A. ?1GBPS        |
| 4.3.4 - Facilities for e-content development are<br>available in the institution such as Facilities for<br>e-content development are available in the<br>institution such as Studio / Live studio Content<br>distribution system Lecture Capturing System<br>(LCS) Teleprompter Editing and graphic unit |                  | One of the above |

| File Description  | Documents        |
|---|------------------|
| Data as per Data Template   | No File Uploaded |
| Link to videos of the e-content development facilities                                  | Nil              |
| List the equipment purchased for<br>claimed facilities along with the<br>relevant bills | No File Uploaded |
| Link to the e-content developed<br>by the faculty of the institution                    | Nil              |
| Any other relevant information  | No File Uploaded |

# 4.4 - Maintenance of Campus and Infrastructure

# 4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support

#### facilities during the year (INR in Lakhs)

#### 00

| File Description  | Documents        |
|---|------------------|
| Data as per Data Template   | No File Uploaded |
| Income Expenditure statements<br>highlighting relevant items with<br>seal and signature of the<br>Principal and Chartered<br>Accountant | No File Uploaded |
| Any other relevant information  | No File Uploaded |

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

#### nil

| File Description                                 | Documents        |
|--|------------------|
| Appropriate link(s) on the institutional website | Nil              |
| Any other relevant information                   | No File Uploaded |

#### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

| File Description   | Documents                                   |
|--|---|
| Data as per Data Template  | No File Uploaded                            |
| Report on each capability<br>building and skill enhancement<br>initiative adopted with seal and<br>signature of the Principal  | No File Uploaded                            |
| Sample feedback sheets from the students participating in each of the initiative   | No File Uploaded                            |
| Photographs with date and caption for each initiative  | No File Uploaded                            |
| Any other relevant information   | No File Uploaded                            |
| Recreational facility First aid an<br>Transport Book bank Safe drink<br>Hostel Canteen Toilets for girls I<br>one/s applicable | king water<br>Indicate the                  |
|  | Documents                                   |
| File Description   | Documents                                   |
| Geo-tagged photographs Any other relevant information  | Documents No File Uploaded No File Uploaded |

| File Description  | Documents  |
|---|--|
| Data as per Data Template for the applicable options  | No File Uploaded   |
| Institutional guidelines for students' grievance redressal  | No File Uploaded   |
| Composition of the student<br>grievance redressal committee<br>including sexual harassment and<br>ragging   | No File Uploaded   |
| Samples of grievance submitted offline  | No File Uploaded   |
| Any other relevant information  | No File Uploaded   |
| 5.1.4 - Institution provides addit<br>to needy students in several way<br>Monetary help from external sou<br>banks Outside accommodation of<br>rent on shared or individual bas<br>student welfare is appointed and<br>student welfare Placement Offic<br>and takes care of the Placement<br>Concession in tuition fees/hostel<br>insurance (Health/Accident) | s such as<br>urces such as<br>on reasonable<br>is Dean<br>I takes care of<br>er is appointed<br>Cell |

| File Description  | Documents        |
|---|------------------|
| Data as per Data template   | No File Uploaded |
| Income Expenditure statement<br>highlighting the relevant<br>expenditure towards student<br>concession along with approval /<br>sanction letter | No File Uploaded |
| Report of the Placement Cell  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

# 5.2 - Student Progression

**5.2.1** - Number of students of the institution placed as teachers/teacher educators during the year

| Number of students placed as teachers/teacher educators   |           | Total number of graduating students |
|---|-----------|-------------------------------------|
| Nil   |           | Nil                                 |
| File Description  | Documents |                                     |
| Data as per Data Template                                 |           | No File Uploaded                    |
| Reports of Placement Cell for<br>during the year          |           | No File Uploaded                    |
| Appointment letters of 10 percent graduates for each year |           | No File Uploaded                    |
| Any other relevant information                            |           | No File Uploaded                    |

## 5.2.2 - Number of student progression to higher education during the academic year

# 5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

00

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | No File Uploaded |
| Details of graduating students<br>and their progression to higher<br>education with seal and signature<br>of the principal | No File Uploaded |
| Documentary evidence in support of the claim   | No File Uploaded |
| Any other relevant information   | No File Uploaded |

# **5.2.3** - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

| 00  |                  |
|---|------------------|
| File Description  | Documents        |
| Data as per Data Template   | No File Uploaded |
| Copy of certificates for<br>qualifying in the state/national<br>examination | No File Uploaded |
| Any other relevant information  | No File Uploaded |
|   |                  |

# **5.3 - Student Participation and Activities**

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

#### nil

| File Description  | Documents        |
|---|------------------|
| Copy of constitution of student council signed by the Principal                                   | No File Uploaded |
| List of students represented on<br>different bodies of the Institution<br>signed by the Principal | No File Uploaded |
| Documentary evidence for<br>alumni role in institution<br>functioning and for student<br>welfare  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

#### 5.3.2 - Number of sports and cultural events organized at the institution during the year

00

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | No File Uploaded |
| Reports of the events along with<br>the photographs with captions<br>and dates | No File Uploaded |
| Copy of circular / brochure<br>indicating such kind of events                  | No File Uploaded |
| Any other relevant information   | No File Uploaded |

#### 5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

| File Description  | Documents  |
|---|--|
| Details of office bearers and members of alumni association   | No File Uploaded   |
| Certificate of registration of<br>Alumni Association, if registered   | No File Uploaded   |
| Any other relevant information  | No File Uploaded   |
| 5.4.2 - Alumni has an active role<br>institutional functioning such as<br>the freshly enrolled students Inv<br>the in-house curriculum develop<br>Organization of various activitie<br>class room activities Support to<br>delivery Student mentoring Fina<br>contribution Placement advice a | Motivating<br>rolvement in<br>oment<br>es other than<br>curriculum<br>ancial |

| File Description  | Documents        |
|---|------------------|
| Documentary evidence for the selected claim   | No File Uploaded |
| Income Expenditure statement<br>highlighting the alumni<br>contribution                 | No File Uploaded |
| Report of alumni participation in<br>institutional functioning for the<br>academic year | No File Uploaded |
| Any other relevant information.   | No File Uploaded |

# 5.4.3 - Number of meetings of Alumni Association held during the year

#### 00

| File Description  | Documents        |
|---|------------------|
| Data as per Data Template   | No File Uploaded |
| Agenda and minutes of the<br>meeting of Alumni Association<br>with seal and signature of the<br>Principal and the Secretary of the<br>Association | No File Uploaded |
| Any other relevant information  | No File Uploaded |

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism

through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

#### nil

| File Description                             | Documents        |
|--|------------------|
| Documentary evidence in support of the claim | No File Uploaded |
| Any other relevant information               | No File Uploaded |

#### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

Mission :-

```
1. To emerge as a leading centerin quality education
```

2. To Upgrade the professional competentce of teachers.

3.Systematic development of attiude ,knowledge ,skill,behaviour patterns required by ateacher.

4. To equip the teacher with information and technological expansion and exploration.

Vission:-

1. To emerge as a leading educational centre.

2. Impart quality based higher education .

3. To conduct professional training.

4. To undertake societal transformation.

| File Description  | Documents        |
|---|------------------|
| Vision and Mission statements of the institution  | No File Uploaded |
| List of teachers, students and non-<br>teaching staff on decision making<br>bodies of the institution with seal<br>and signature of the Principal | No File Uploaded |
| Documentary evidence in support of the claim  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

Our institution follows the process of decentralization and participative management. The various functionaries to work towards decentralized and participative governance system are given below-The principal, the Departmental Heads along with all the staff members play significant roles in the decision-making system of theinstitution.Our well trained faculties are encouraged to develop leadership skills by being in charge of various academic, Co curricular and extracurricular activities. Our coordinator looks after the internal and university examination activities.Cultural and Sports committee looks after the planning, execution and supervision of cultural and sports activities. Learning resources are managed by the Library Committee. The institution's student development cell strives to mould the qualities of students in to skills desired by ever changing and dynamic society. The teachers and students coordinate and cooperate with each others, share their opinions and participate various activities to be conducted by the institute.Our ICT cell monitors the use of ICT tools and other innovative ideas for the teaching learning experience

| File Description   | Documents        |
|--|------------------|
| Relevant documents to indicate decentralization and participative management | No File Uploaded |
| Any other relevant information   | No File Uploaded |

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

Our institution completely maintains transparency in its financial, academic and other functions. The aims of the institution in this respect are - 1. Our institution follows the academic calendar prepared by the university. 2. The entire academic session is clearly planned by the Principal, Chairman and our senior faculties. 3. The internal assessment system team evaluated answer sheets of the students and monitors their progress, performance and fairness in the evaluation. 4.The regulation, syllabus, curriculum and other academic activities are uploaded on the college website. 5. The institution always taking care of ethical as well as human values responsibilities for transparency equality and cleaness.

| File Description   | Documents        |
|--|------------------|
| Reports indicating the efforts<br>made by the institution towards<br>maintenance of transparency | No File Uploaded |
| Any other relevant information   | No File Uploaded |

#### 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

Strategic planning and deployment is based on the analysis of current challenges as well as future opportunities and envisages the direction towards the institution should move to achieve its goals and objectives. 1. Ensuring good governance. 2. Ensuring holistic development and welfare. Developing leadership and participative management. Executing effective teaching learning process. 3. Empowering faculties about emerging trends in their profession for academic advancement.Facilitating a friendly, efficient and good administrative setup. 4.Ensuring a smooth day to day work, to maintain continuously good academic performance. 5. Encouraging our teachers to participate in seminars and.conferences, to undertake various research projects.Providing various courses which will help students in increasing their practical knowledge. 6. Developing requisite competences among students of the institute and inculcating a value system among them.

| File Description  | Documents        |
|---|------------------|
| Link to the page leading to<br>Strategic Plan and deployment<br>documents | Nil              |
| Documentary evidence in support of the claim                              | No File Uploaded |
| Any other relevant information  | No File Uploaded |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

Institutional administration is a collaborative effort of all stakeholders like - Principal, teaching staff and non-teaching staff for the holistic development of students. It is highly important that all aspects should be arranged and implemented for attaining the desired goal. 1. Various committees are formed under the supervision of principle which includes advisory committee, general body, Magazine Committee, Grievance Committee, Sports Committee, etc. 2. There are various cells for overall inspection and supervision of teaching staff, non-teaching staff and studentsThe Principle is responsible for properimplementation ofvarious plans and policies for betterment of the institution. 3. In the beginning of the session, various academic and investigative committees are formed under the supervision ofthe Principal, where specifictasks are allotted to the members.

| File Description  | Documents        |                   |
|---|------------------|-------------------|
| Link to organogram on the institutional website   | Nil              |                   |
| Documentary evidence in support of the claim  | No File Uploaded |                   |
| Any other relevant information  |                  | No File Uploaded  |
| 6.2.3 - Implementation of e-governance are in<br>the following areas of operation Planning and<br>Development Administration Finance and<br>Accounts Student Admission and Support<br>Examination System Biometric / digital<br>attendance for staff Biometric / digital<br>attendance for students |                  | None of the above |

| File Description                               | Documents        |
|--|------------------|
| Data as per Data Template                      | No File Uploaded |
| Screen shots of user interfaces of each module | No File Uploaded |
| Annual e-governance report                     | No File Uploaded |
| Geo-tagged photographs                         | No File Uploaded |
| Any other relevant information                 | No File Uploaded |

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

### Nil

| File Description  | Documents        |
|---|------------------|
| Minutes of the meeting with seal and signature of the Principal | No File Uploaded |
| Action taken report with seal and signature of the Principal    | No File Uploaded |
| Any other relevant information                                  | No File Uploaded |

# 6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

| File Description  | Documents        |
|---|------------------|
| List of welfare measures<br>provided by the institution with<br>seal and signature of the<br>Principal                  | No File Uploaded |
| List of beneficiaries of welfare<br>measures provided by the<br>institution with seal and signature<br>of the Principal | No File Uploaded |
| Any other relevant information  | No File Uploaded |

# **6.3.2** - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

#### Nil

| File Description  | Documents        |
|---|------------------|
| Data as per Data Template   | No File Uploaded |
| Institutional Policy document on<br>providing financial support to<br>teachers    | No File Uploaded |
| E-copy of letter/s indicating financial assistance to teachers                    | No File Uploaded |
| Certificate of participation for the claim  | No File Uploaded |
| Certificate of membership   | No File Uploaded |
| Income Expenditure statement<br>highlighting the financial support<br>to teachers | No File Uploaded |
| Any other relevant information  | No File Uploaded |

# **6.3.3** - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

|   |    | ъ. |
|---|----|----|
| n | Т. | 1  |
|   | _  | _  |

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | No File Uploaded |
| Brochures / Reports along with<br>Photographs with date and<br>caption | No File Uploaded |
| List of participants of each programme                                 | No File Uploaded |
| Any other relevant information   | No File Uploaded |

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

| File Description                       | Documents        |
|--|------------------|
| Data as per Data Template              | No File Uploaded |
| Copy of Course completion certificates | No File Uploaded |
| Any other relevant information         | No File Uploaded |

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

#### Nil

| File Description   | Documents        |
|--|------------------|
| Proforma used for performance<br>appraisal for teaching and non-<br>teaching staff with seal and<br>signature of the Principal     | No File Uploaded |
| Performance Appraisal Report of<br>any three teaching and three non-<br>teaching staff with seal and<br>signature of the Principal | No File Uploaded |
| Any other relevant information   | No File Uploaded |

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

#### Nil

| File Description   | Documents        |
|--|------------------|
| Report of Auditors of during the year signed by the Principal.                               | No File Uploaded |
| List of audit objections and their<br>compliance with seal and<br>signature of the Principal | No File Uploaded |
| Any other relevant information   | No File Uploaded |

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | No File Uploaded |
| Income Expenditure statements<br>highlighting the relevant items<br>with seal and signature of both<br>the Chartered Accountant /<br>Principal | No File Uploaded |
| Copy of letter from the NGO /<br>Individual / Philanthropists<br>stating the Fund / Donation given   | No File Uploaded |
| Any other relevant information   | No File Uploaded |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

### Nil

| File Description   | Documents        |
|--|------------------|
| Documentary evidence regarding<br>mobilization and utilization of<br>funds with seal and signature of<br>the Principal | No File Uploaded |
| Any other relevant information   | No File Uploaded |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

#### Nil

| File Description   | Documents        |
|--|------------------|
| List of activities responsible for<br>ensuring quality culture in the<br>Institution with seal and<br>signature of the principal | No File Uploaded |
| Any other relevant information   | No File Uploaded |

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

| Nil   |                  |  |
|---|------------------|--|
| File Description  | Documents        |  |
| Appropriate documents to show<br>the visible improvement/s in<br>Teaching-Learning Process with<br>seal and signature of the<br>Principal | No File Uploaded |  |
| Any other relevant information  | No File Uploaded |  |

# 6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

| File Description   | Documents  |  |
|--|--|--|
| Data as per Data Template  | No File Uploaded   |  |
| Report of the work done by<br>IQAC or other quality<br>mechanisms  | No File Uploaded   |  |
| List of quality initiatives<br>undertaken by IQAC / other<br>quality mechanism signed by the<br>Principal  | No File Uploaded   |  |
| Any other relevant information   | No File Uploaded   |  |
| 6.5.4 - Institution engages in sev<br>initiatives such as Regular meet<br>Quality Assurance Cell (IQAC)<br>mechanisms; Feedback collecte<br>and used for improvements Tim<br>of AQARs (only after 1st cycle).<br>Administrative Audit (AAA) and<br>follow up action Collaborative q<br>initiatives with other institution<br>Participation in NIRF | ing of Internal<br>or other<br>d, analysed<br>ely submission<br>Academic<br>d initiation of<br>puality |  |

| File Description  | Documents        |
|---|------------------|
| Data as per Data Template                                     | No File Uploaded |
| Link to the minutes of the meeting of IQAC                    | Nil              |
| Link to Annual Quality<br>Assurance Reports (AQAR) of<br>IQAC | Nil              |
| Consolidated report of Academic<br>Administrative Audit (AAA) | No File Uploaded |
| e-Copies of the accreditations<br>and certifications          | No File Uploaded |
| • Supporting document of participation in NIRF                | No File Uploaded |
| Feedback analysis report                                      | No File Uploaded |
| Any other relevant information                                | No File Uploaded |

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

#### Nil

| File Description                                      | Documents        |
|---|------------------|
| Relevant documentary evidence in support of the claim | No File Uploaded |
| Any other relevant information                        | No File Uploaded |

## INSTITUTIONAL VALUES AND BEST PRACTICES

## 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

The Alternative Energy Sources of Kanti -Darshan Shaikshanik and Computer Prashikshan Sansathan made for properimplementation and efficient utilization of renewable energy sources in such a systematic way so as to minimize its impact on theenvironment. An alternative Energy source offers the opportunities for student's community to engage in initiatives for contributing to environmental protection.LED bulbs are filled with required energy and can use less power when compared to incandescent light bulbs. They are highly efficient. LED bulbs are used in various places in the college for achieving proper lightings. The CFL fittings with higher rating wattage are replaced with LED fittings with lower wattage with the same luminous level in street lights and other possible areas of the campus. Energy star certified products are installed in air conditioners, refrigerators, ceiling fans and others in the campus. College is very much aware that energy saved is energy generated.

| File Description                     | Documents        |
|--------------------------------------|------------------|
| Institution's energy policy document | No File Uploaded |
| Any other relevant information       | No File Uploaded |

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

| File Description  | Documents |                  |
|---|-----------|------------------|
| Documentary evidence in support of the claim  |           | No File Uploaded |
| Any other relevant information  |           | No File Uploaded |
| 7.1.3 - Institution waste management practices<br>include Segregation of waste E-waste<br>management Vermi-compost Bio gas plants<br>Sewage Treatment Plant |           | One of the above |

| File Description  | Documents                     |  |
|---|-------------------------------|--|
| Documentary evidence in support<br>of each selected response  | No File Uploaded              |  |
| Geo-tagged photographs  | No File Uploaded              |  |
| Income Expenditure statement<br>highlighting the specific<br>components   | No File Uploaded              |  |
| Any other relevant information  | No File Uploaded              |  |
| 7.1.4 - Institution has water man<br>conservation initiatives in the fo<br>water harvesting 2. Waste water<br>Reservoirs/tanks/ bore wells 4. H<br>usage/ reduced wastage | rm of 1. Rain<br>recycling 3. |  |
| File Description  | Documents                     |  |

| File Description  | Documents        |
|---|------------------|
| Income Expenditure statement<br>highlighting the specific<br>components | No File Uploaded |
| Documentary evidence in support of the claim                            | No File Uploaded |
| Geo-tagged photographs  | No File Uploaded |
| Any other relevant information  | No File Uploaded |

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

By enforcing the Prime Minister's "Swachh Bharat Mission", Kanti Darshan Saikshanik & Computer Training Institutionalways committed to maintaining a clean college environment sets a good example to students, teachers & other staffs. It encourages learners to take pride in their college, which makes them less likely to drop litter and as such they will potentially make a bigger effort to maintain their environment. Cleanliness is incredibly important when it comes to cutting down on the spread of diseases in the college and means that staff and students are able to enjoy a comfortable learning environment. It also improves hygiene levels and can help to reduce the spread of sickness

| File Description                                     | Documents        |
|--|------------------|
| Documents and/or photographs in support of the claim | No File Uploaded |
| Any other relevant information                       | No File Uploaded |

One of the above

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plasticfree campus Move towards paperless office Green landscaping with trees and plants

| File Description   | Documents        |
|--|------------------|
| Videos / Geotagged photographs<br>related to Green Practices<br>adopted by the institution         | No File Uploaded |
| Circulars and relevant policy papers for the claims made   | No File Uploaded |
| Snap shots and documents<br>related to exclusive software<br>packages used for paperless<br>office | No File Uploaded |
| Income- Expenditure statement<br>highlighting the specific<br>components                           | No File Uploaded |

# 7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

0

| File Description   | Documents        |
|--|------------------|
| Data as per Data Template  | No File Uploaded |
| Income Expenditure statement on<br>green initiatives, energy and<br>waste management | No File Uploaded |
| Any other relevant information   | No File Uploaded |

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

| Nil   |  |
|---|--|
| File Description  | Documents  |
| Documentary evidence in support of the claim  | No File Uploaded   |
| Any other relevant information  | No File Uploaded   |
| 7.1.9 - The institution has a press<br>conduct for students, teachers, a<br>and other staff and conducts per<br>sensitization programmes in this<br>Code of Conduct is displayed on<br>There is a committee to monitor<br>the Code of Conduct Institution<br>professional ethics programmes<br>teachers, administrators and oth<br>Annual awareness programmes<br>Conduct are organized | administrators<br>riodic<br>s regard: The<br>a the website<br>a dherence to<br>organizes<br>for students,<br>her staff |
| File Description  | Documents  |
| Convert the Code of Conduct for   | No Wile Unleaded   |

| File Description  | Documents        |
|---|------------------|
| Copy of the Code of Conduct for<br>students, teachers, administrators<br>and other staff of Institution /<br>Affiliating University | No File Uploaded |
| Web-Link to the Code of<br>Conduct displayed on the<br>institution's website  | No File Uploaded |
| Reports / minutes of the periodic<br>programmes to appraise<br>adherence to the Code of<br>Conduct                                  | No File Uploaded |
| Details of the Monitoring<br>Committee, Professional ethics<br>programmes, if any   | No File Uploaded |
| Any other relevant information  | No File Uploaded |

# 7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

| File Description  | Documents        |
|---|------------------|
| Photos related to two best practices of the Institution | No File Uploaded |
| Any other relevant information                          | No File Uploaded |

# 7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

| File Description   | Documents        |
|--|------------------|
| Photo and /or video of<br>institutional performance related<br>to the one area of its<br>distinctiveness | No File Uploaded |
| Any other relevant information   | No File Uploaded |